

**Minutes of the Piha Ratepayers' and Residents' Association**  
**Committee Meeting held at Piha Bowling Club, 7.00 pm, 15<sup>th</sup> November, 2023.**

- 1) **Attending:** Ken Cowan (KC), Graeme Carrie (GBC), Graham Cleghorn (GC), Nicola Harvey (NH), Brett Ngawaka (BN). Dan Real (DR), .Jeff Weston (JW).
- 2) **Apologies:** Paul Bidwell (PB), Hanneke Bouchier (HB), Geoff Calvert (GeC), Tony Dunn (TD), Ron Gorter (RG), Matt Harley (MH). Joel Macreadie JM).
- 3) **Confirm minutes:** Confirm the minutes from meeting of 10th October, 2023.  
**MOTION 1: That the Minutes of the 10<sup>h</sup> October be accepted as a true and correct record.**  
**CARRIED: KC/G**
- 4) **Piha News:** The meeting was attended by Sandra Coney and Glenda Northey representing the PCN (Piha Community News) Group Sub-committee.
  - a) **GC** presented the PCN financial position, noting that there were still receipts pending for advertising and sales.
  - b) It was accepted that sales of the second issue were substantially lower than the first issue.
  - c) Discussion followed on the merits or otherwise of selling price, advertising rates, pages in each issue, colour vs B&W, additional sales outlets, R&R member uptake and the abundance of copy available.
  - d) It was resolved that the publication of the next two issues should proceed and the financial results subsequently reviewed. It was considered that the future prospects for PCN would become obvious by that time.
  - e) The PCN group was thanked and praised for their efforts and professionalism.
- 5) **Financial Report: GC**
  - a) **GC** presented the Budget and Cash-flow reports.
  - b) **GC** also presented and explained the Draft annual accounts and Balance sheet to be considered by the committee for their recommendation at next month's meeting for presentation to the members at the AGM for approval.
  - c) **GC** noted that he is in the process of working on the transition to Xero of the R&R accounts into the new financial year, (1 Nov. 2023.) Invoices for membership and PO Boxes have been sent through Xero.  
**MOTION 2: That the Financial Report for period ending October 31st 2023 be received, transactions endorsed, and accounts for payment as tabled be approved.**  
**CARRIED: GC/MH**
- 6) **Water Quality Report: GBC** Reported that the Piha stream is continuing to flow and seawater is entering the lagoon on a regular basis. AC - Healthy Waters are not currently carrying out pollution testing.
- 7) **Post Office:**
  - a) **PO Boxes:** Currently 13 Boxes available. Rents for the new year are being received..
  - b) Discussion regarding PayWave and Credit Card payments. **KC** to discuss with **GC** regarding Credit Card payments and action if appropriate.
  - c) **KC** reported that Paul Newnham has cleared the gutters and that Jami P. has been reminded about the roof repairs.
- 8) **Website/Facebook:**
  - a) Discussion regarding identifying a webmaster to undertake the maintenance of the website and publication of news / blogs, etc.

- b) **GeC** has perused the website and suggested that the following be included:
  - i) Profile page of committee members and Contact details
  - ii) What we do, meeting time and place. (Currently included.)
  - iii) Postal services. products, opening hours etc
  - iv) Minutes, submissions ,projects current and completed. . (Currently included.)
  - v) Membership , who can join, sign up and payment - connected to xero or other database, auto invoicing for recurring memberships. (Currently included except Xero.)
  - vi) . Blog, email newsletter, interesting news to Facebook from blog. Link through to the website to drive traffic and encourage membership. . (Currently included.)
  - vii) Advertising on website and monthly newsletter, sponsors?
  - viii) Listing local businesses
  - ix) Events calendar.
  - x) Piha History
- c) **MH** has initiated a community feedback survey. To be circulated to all email addresses by **KC**.

#### 9) **Piha Resilience Plan:**

- a) **KC** reported that we have received from Red Cross a grant of \$58,102.50 for Resilience plant and equipment resulting from the application by Jenene Crossan and subsequent work by **RG, MF and NH**.
- b) **RG, MF and NH** to complete the required Terms and Conditions form and return to Red Cross.

#### 10) **Piha Recovery Plan:**

- a) **KC** has circulated an update from Ombudsman Peter Bochier and we await further input in due course.
- b) No response has been received from the Auckland Recovery Office to the R&R letter of 27 September regarding storm water clearance and the Marawhara Stream Bridge debris.

#### 11) **General Business:**

- a) **Vacant Glenesk properties:** Now owned by Auck. Council are not being transferred to Regional Parks as previously indicated. **KC** has advised Auck. Council that the decision should include any additional properties that become owned as a consequence of Cyclone Gabrielle.
- b) **AC - Open space, Sport and Recreation policy:** Now open for consultation and it will be important to submit.
- c) **Treescape:** Tree trimming for Vector on Rayner and Glenesk Roads is creating complaints for inappropriate workmanship. Work has been stopped by the WRLB until the issue is resolved.
- d) **Summer Dog Ranger:** Has been appointed. GBC and NH to attend meeting at the Old Schoolhouse, 11:00am on 24<sup>th</sup> November.
- e) **AGM:** It was agreed that we hold the AGM on 7<sup>th</sup> January, 7:30pm at Barnett Hall subject to availability. 14<sup>th</sup> is alternate date if necessary. Need to agree a speaker/drawcard for the AGM.
- f) **Succession Planning:** **KC** reiterated that **GC** has resigned but is still undertaking Treasurer duties until Xero is in place and a replacement Treasurer appointed. **KC** reiterated that he is not standing for President next year but will stand for Secretary. Members present agreed to stand for committee next year, with the possible exception of **JW**.
- g) **Library:** **GBC** noted that he had provided paint and materials for the Library Trust to mark out the parking spaces in front of the Library.
- h) **Bus Service:** **DR** noted his desire for the committee to resume pressing AT to provide a Public Bus Service to Piha.

Meeting closed at 8:42 pm

**Next Meeting:** Tuesday 12<sup>th</sup> December, 2023, 7:00pm at Piha Bowling Club. **TBC**