

**Minutes of the Piha Ratepayers' and Residents' Association
Committee Meeting held at Piha Bowling Club, 7.00 pm, 13th June, 2023.**

- 1) **Attending:** Ken Cowan (KC), Paul Bidwell (PB), Geoff Calvert (GeC), Graeme Carrie (GBC), Graham Cleghorn (GC), Tony Dunn (TD)), Dan Real (DR), Jeff Weston (JW).
- 2) **Apologies:** Hanneke Bouchier (HB), Ron Gorter (RG), Nicola Harvey (NH), Brett Ngawaka (BN).
- 3) **Open Forum:** Chris Warman (Postmistress) did not attend.
- 4) **Confirm minutes:** Confirm the minutes from meeting of 9th May, 2023.
MOTION 1: That the Minutes of the 9th May, 2023 be accepted as a true and correct record.
CARRIED: KC/GeC
- 5) **Matters Arising:**
 - a) Nil
- 6) **Financial Report: GC**
 - a) Graham Cleghorn presented the reports and previously circulated comments.
 - b) **GC** presented the Piha Community News budget, now included in the R&R budget.
 - c) **GC** explained an error made in transferring Cyclone Gabrielle Funds under the direction of Jenene Crossan. **Resolved** that the R&R will cover the costs which will likely be covered by future donations.
 - d) Discussion on the proposed movement to Xero or MYOB for accounting. Resolved that a fully functioning Website with a member database would have an impact on the decision and need further investigation.
MOTION 2: That the Financial Report for period ending April 30st, 2023 be received, transactions endorsed, and accounts for payment as tabled be approved. CARRIED: KC/GBC
- 7) **Water Quality Report: GBC**
 - a) **GBC** briefly reported that there has been a little action by Auckland Council and Healthy Waters since last month, but that he was hoping to have some substantive information for our next meeting.
- 8) **Post Office:**
 - a) **PO Boxes:** Currently 9 Boxes available. 105 Box payments received to date; 4 Unpaid.
 - b) Discussion around discontent of the Postmistress and her communication breakdown with **KC**. **Resolved** that **GBC, TD** and **GeC** would work with Ms. Warman to resolve any ongoing issues.
 - c) Gift Card from Intelihub to be presented to Ms. Warman.
 - d) Current Tablet causing issues. **GeC** offered a Laptop for Post Office use. **GeC** and **TD** to coordinate and put into service with appropriate training for the Postmistress.
- 9) **Piha News:**
 - a) **GC** and **TD** reported that the PCN was being well received and that initial copies provided to Piha Store had sold out in the first week.
 - b) Discussion around costs and remuneration relative to budget.
 - c) Next issue now being targeted for early October to provide space before the Xmas issue.
 - d) **PB** offered to write a note of appreciation to the PCN Group on behalf of the committee.

10) Website/Facebook:

- a) Discussion around whether Squarespace is the right platform for the R&R, versus Wix for example, and whether we should change.
- b) It was noted that both Wix and Squarespace have similar capabilities, including the provision of a database that could be utilised for Membership management. Utilization of a membership database could impact the decision on accounting software as Item 6 b) above.
- c) Isaac Ennor has made **BN, GeC** and **JW** administrators for further access to Squarespace.
- d) Resolved that tuition is needed to achieve full utilisation of the website. **KC** to reach out to Isaac and Sean O'Brien for advice.

11) Piha Resilience Plan:

- a) **RG, PB, GBC** and **KC** had all met with Piha Liaison officer Simon Fraser, discussed the various issues facing Piha in terms of a Recovery Plan and the development of the Resilience Plan and offered any assistance that the R&R may be able to provide.
- b) **PB** tabled a detailed plan showing "recovery" issues in the Glenesk Road area as a preliminary blueprint for each cluster area in the Piha Resilience Plan
- c) Discussion on the tabled plan was positive and supportive. **PB** to circulate copies.
- d) It was agreed that any extended action on the tabled plan would need to arise from the feedback and input received at the proposed Public Meeting.
- e) It was confirmed that the date for the proposed Public Meeting would be made at the July R&R meeting in consultation with the input of **RG** on his return, but is still intended to be late July.
- f) **KC** to scope availability of Barnett Hall for the proposed meeting.

12) General Business:

- a) **Succession Planning:** **KC** reiterated that **GC** has resigned but is still undertaking Treasurer duties as a replacement Treasurer has not been identified and also that he is not going to stand for the Position of President at the next AGM but would continue on the committee, possibly as Secretary, to provide continuity.
- b) The state of the Piha Domain and the use of it as a dumping / staging ground for Cyclone Gabrielle including soil, debris, trees, buckets, etc., was discussed. It was suggested that this practice may now be contrary to Council. Enquiries to be made through Simon Fraser in the first instant.

Meeting closed at 8:43 pm

Next Meeting: Tuesday 11th July, 2023, 7:00pm at Piha Bowling Club. **TBC**